

# Academic Information Service for Student Parents Guide

Thursday, 05 June 2008

## LOGIN

The data in UII LIA is secret so that not everyone is allowed to access it. To access it, you to log in first. Among those who are allowed to access it are students of UII, their parents, and UII staffs. User ID and password used are the same as used in intranet of UII, so it is important to keep your password secret and for your password safety, you are advised to periodically change it.

Do not forget to log out after accessing your data in order to protect your data from other.

## PARENTS

For students parents willing to know their beloved children academic information and development, UniSys provides facility to monitor study activities, academic achievement, payment orderliness and library activities.

If you haven't User ID and Password, please register online by accessing <http://unisys.uii.ac.id> then chose Registrasi Ortu/Wali menu in left side, fill all required data in list, after the data in completely filled, click Kirim button. After online registration, you then need to confirm to email [itsupport@uui.ac.id](mailto:itsupport@uui.ac.id) by mentioning student name, student number and parent name to make sure your account will be soon provided. Besides that, you can also apply User ID and password by sending an e-mail to [itsupport@uui.ac.id](mailto:itsupport@uui.ac.id) or by faxing to (0274) - 898459 up. Borad of Information System of UII, completed with the following attachments:

- Copy of parent ID Card- Copy of student ID
- Address or phone number of parent- Statement as student parentAs soon as you send, your User ID and password will be sent to you

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We hope you enjoy the facility.